

2021-2022 RECURRING ACCOUNTS PAYABLE SCHEDULE

Check Date	Deadline
Thursday, July 15	Thursday, July 1
Thursday, July 29	Thursday, July 15
Friday, August 13	Thursday, July 29
Friday, August 27	Friday, August 13
Friday, September 10	Friday, August 27
Friday, September 24	Friday, September 10
Friday, October 8	Friday, September 24
Friday, October 22	Friday, October 8
Friday, November 5	Friday, October 22
Friday, November 19	Friday, November 5
Friday, December 3	Tuesday, November 19
Friday, December 17	Friday, December 3
Monday, January 3	Friday, December 17
Friday, January 14	Monday, January 3
Friday, January 28	Friday, January 14
Friday, February 11	Friday, January 28
Friday, February 25	Friday, February 11
Friday, March 11	Friday, February 25
Friday, March 25	Friday, March 11
Friday, April 8	Friday, March 25
Friday, April 22	Friday, April 8
Friday, May 6	Friday, April 22
Friday, May 20	Friday, May 6
Friday, June 3	Friday, May 20
Thursday, June 16	Friday, June 3
Thursday, June 30	Thursday, June 16

- **DEADLINE:** The date all approved timesheets and purchase requisitions need to be in the Business Office or iVisions.
- Please be aware that timesheets not submitted by the deadline could result in payment being delayed.
- Please see the **program secretary** with any questions or concerns regarding your timesheet and/or payment.