

SPEED S.E.J.A. #802

OPERATING COMMITTEE MEETING MINUTES

Regular Meeting
SPEED Operating Committee
SPEED Building
9:00 a.m.

May 13, 2016

At 9:10 a.m. Mr. Bean called the meeting to order.

ROLL CALL

On a roll call vote the following answered present: Dr. Patterson, 144; Dr. Mitchell, 153; Ms. Disney, 162; Dr. Moore, 167; Mr. Johnson, 168; Ms. Belotti, 201U; Dr. Jackson, 169; Dr. Angelini, 206 and Mr. Bean.

Dr. Jackson, 169 arrived after the roll call.

Ms. Disney, 162 was present for Dr. Davis; Mr. Johnson, 168 was present for Dr. Leak; Ms. Belotti, 201U was present for Dr. Cunningham and Dr. Angelini, 206 was present for Dr. Navarre.

Absent

Dr. Doster, 161; Dr. Carmine 163; Mr. Amadio, 170; Mr. Smyth, 172; Dr. Hahto, 194; Dr. Wright, 227 and Dr. Mansfield, 233.

Recognition of Visitors

Sharon Rossiter, Superintendent, was present as well as the following SPEED staff; Kristin Elliott, Director of District Services; Sharon Curry, Director of Human Resources; Allison Cirone, ELC Program Principal; Linda Wilson, PAL Program Principal; Jessica Chen, Transition Program Principal; Tim Jonke, Director of Technology; Joe Kekelik, Director of Building/Grounds; and Janet Nozar, SEA President.

Also present were Bill Gleason, Attorney for SPEED and Tracey Honsbruch, Independence Social Worker.

CLOSED SESSION

At 9:25 a.m. Dr. Moore moved, seconded by Dr. Patterson that the Operating Committee goes into closed session to discuss employment, compensation, and/or performance of specific employees of SPEED.

At 10:15 Dr. Jackson moved, seconded by Dr. Mitchell that the Operating Committee returns to Open Session.

Return to Open Session

Dr. Jackson made a motion, seconded by Dr. Patterson to deny the employee grievance and directed the attorney to prepare a written response consistent with the determination of the Operating Committee.

The attorney had a discussion with the employee regarding the direction of the Operation Committee.

On a roll call vote: Ayes: 144, 153, 162, 167, 168, 169, 201U, 206, and Mr. Bean.

Nays: None

Motion carried

Freedom of Information Act Request

Ms. Rossiter stated that SPEED received a FOIA request from Ms. Darcell Ross, Intervention Specialist, requesting minutes from open and closed session board meetings, salary and seniority information. Available information was provided by U.S. Mail, and she was directed to our website for minutes of the meetings.

Financial Report

The Financial reports were presented by Ms. Rossiter in Mr. Slattery's absence. The Budget Summaries for March and April 2016 were presented. Ms. Rossiter noted that the April summary had not been reconciled with the Treasurer's Office as they didn't arrive until May 12, 2016.

Ms. Rossiter reported that the Medicaid reimbursements are continuing to roll in. SPEED has distributed \$408,019 to our member districts this year, retaining \$38,000. She reported that SPEED has paid \$24,639 to the billing agent for the collection of a total of \$446,783.

The preliminary funds for the IDEA grant were released by ISBE. Preliminary allocations were sent to District Reps and Business Managers. Funds cannot yet be allocated because ISBE has not released the grant on the website. The total grant increased by \$152,000 to \$7.9 million overall.

Ms. Rossiter reported that she and Mr. Slattery, along with consultants had reviewed two years of grant history to determine why there was so much carry-over in the grant. Errors were made in reimbursements to member districts, which impacted the allocation of carryover. She expects more carryover to be allocated to districts this year, as a correction. Additionally, SPEED paid for many things from general ledger funds and had not claimed grant reimbursement.

Ms. Rossiter said that when the preliminary budget is presented in June, she anticipates recommending that SPEED retain less than the 15% it has historically kept due to the large amount of carryover. Mr. Slattery and Ms. Rossiter will be hosting meetings with the member Districts' Business Managers to discuss the grant history that was reviewed, identify any additional errors, and provide an overview of the FY17 grant application. Periodic meetings will also allow the business managers to make recommendations.

Superintendent's Report

Ms. Rossiter congratulated Ms. Allison Cirone, Principal at ELC on her appointment to the position of Director of Special Education in Cicero District 99. She then introduced the principals assigned to SPEED programs for the 2016/17 school year. A new hire, Ms. Sandra Brown, is recommended for the position of Assistant Principal at PAL. Ms. Rossiter noted that an additional program supervisor is being recommended as a new hire because she does not recommend replacing Ms. Chen with a principal until the enrollment at the academy increases. In response to questions, she stated that Ms. Nicole Taylor will be supervising the Academy for Lifelong Learning, assessment and Intervention Specialists.

Superintendent's Report - continued

Ms. Janet DeBruin will supervise the new DHH Program, along with Itinerant Services. The new program supervisor, Ms. Amina Payne will be assigned to Independence during Ms. Paterala's absence.

CONSENT AGENDA

Dr. Mitchell moved, seconded by Dr. Patterson that the Operating Committee approves the Consent Agenda as presented:

Personnel Report

Approval of Minutes of March 11, 2016

Approval of Closed Minutes of March 11, 2016

Approval of Recurring Bills from April 15, 2016 in the amount of \$263,228.05; April 29, 2016 in the amount of \$89,808.71 and May 13, 2016 in the amount of \$50,565.76.

Approval of Non-Recurring Bills from April 21, 2016 in the amount of \$1,471,424; April 22, 2016 in the amount of \$20,831.98 and \$39,048.19; May 5, 2016 in the amount of \$1,478.32 and May 13, 2016 in the amount of \$81,569.05.

Approval of Administrative Contract Renewal

Kristin Elliott, Director of Programs & Services
Kevin Slattery Director of Business/Finance
Sharon Curry, Director of Human Resources
Joe Kekelik, Director of Building/Grounds
Tim Jonke, Director of Technology

Jessica Chen, Principal, Early Learning Center (ELC)
Kellie Clark, Assistant Principal, (ELC)
Linda Laster-Wilson, Principal Independence Program (IES & HIS)
Andrea Paterala, Assistant Principal, Independence Program (IES & HIS)
April Brown, Principal, Program for Adaptive Learning (PAL)

On a roll call vote: Ayes: 144, 153, 162, 167, 168, 169, 201U, 206, and Mr. Bean.

Nays: None

Motion carried.

OLD BUSINESS

Combining Funds for FY17 Budget

Dr. Jackson moved, seconded by Dr. Mitchell, that the Operating Committee approves the Education Fund 10 and the Operations and Maintenance Fund 20 be combined into the Education Fund 10 beginning with the FY17 school year as recommended by the Superintendent.

Motion carried by voice vote.

NEW BUSINESS

Contract for FY16 Audit

Dr. Jackson moved, seconded by Dr. Patterson that the Operating Committee approves the contract with Legacy Professional LLP to provide auditing services for FY16.

On a roll call vote: Ayes: 144, 153, 162, 167, 168, 169, 172, 201U, 206 and Mr. Bean.
Nays: None. Motion carried.

Health Insurance Renewal

Dr. Jackson moved, seconded by Dr. Patterson that the Operating Committee approves the renewal rates with Blue Cross/Blue Shield at an increase of 5.5% for PPO and 3.7% for HMO and a decrease for the PPO Dental and no change in the HMO Dental, and Delta Vision, no change.

On a roll call vote: Ayes: 144, 153, 162, 167, 168, 169, 172, 201U, 206 and Mr. Bean.
Nays: None. Motion carried.

Extended School Year 2016

Dr. Jackson moved, seconded by Dr. Patterson that the Operating Committee approves the approval of 2016 Extended School Year Program (ESY) plans.

On a roll call vote: Ayes: 144, 153, 162, 167, 168, 169, 172, 201U, 206 and Mr. Bean.

Nays: None

Motion carried.

NEW BUSINESS - continued

Prevailing Rate of Wages

Dr. Jackson moved, seconded by Dr. Patterson that the Operating Committee approves the Resolution containing the Prevailing Rate of Wages to be adopted.

On a roll call vote: Ayes: 144, 153, 162, 167, 168, 169, 172, 201U, 206 and Mr. Bean.

Nays: None

Motion carried.

Donation

Dr. Mitchell moved, seconded by Dr. Patterson that the Operating Committee approves the donation in the amount of \$12,546, from Bambinos Restaurant to be used to purchase material and equipment for the SPEED Connections autism classes.

Motion carried by a voice vote.

CLOSED SESSION

Dr. Jackson moved, seconded by Dr. Mitchell at 10:25 a.m. that the Operating Committee goes into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body; and pending litigation affecting SPEED SEJA District #802. No action is anticipated.

Motion carried by a voice vote.

Return to Open Session

The Operating committee returned to Open Session at 10: 32 a.m. No action was taken.

INFORMATION ITEMS

- There has been a change of dates in graduation. The **Independence** graduation for both 8th grade and seniors is on **May 31, 2016**. **PAL** graduation will be on **May 26, 2016**, they will both be in the Independence Gym. The new dates were discussed at the District Rep emails.
- The Parent Organization will be hosting a lunch for their appreciation of the SPEED staff.
- SPEED has young athletes participating in the Special Olympics at Marion Catholic High School.
- The SPEED Special Olympics team won seven gold medals, ten silver medals and five bronze medals. Notices will be mailed out about which students Ms. Rossiter would like to bring to district board meetings in honor of their great performance.
- On May 19th, SPEED will be hosting a Retirement and Years of Service Celebration for employees at Idlewild Country Club.

ADJOURNMENT

Mr. Bean requested a motion to adjourn the Operating Committee meeting. Dr. Jackson motioned, seconded by Dr. Patterson to adjourn the Operating Committee meeting at 10:35 a.m. The motion carried by a voice vote.

Dr. Gregory Jackson, Interim Secretary
Stephanie Frigo, Recording Secretary

Date: _____

Mr. Ron Bean, President
SPEED Operating Committee