

SPEED S.E.J.A. #802

OPERATING COMMITTEE MEETING MINUTES

Regular Meeting
SPEED Operating Committee
SPEED Building
9:00 a.m.

September 22, 2017

CALL TO ORDER

At 9:07 a.m. Mr. Bean called the meeting to order.

ROLL CALL

On roll call the following answered present: Dr. Mitchell, 153; Dr. Smith, 161; Ms. Duskey, 162; Dr. Nottke, 163; Mr. Engel, 167; Dr. Leak, 168; Mr. Smyth, 172; Dr. Navarre, 206; and Mr. Bean.

Dr. Patterson, 144; Dr. Mansfield, 233 and Dr. Thomas, 227 arrived after the roll call.

Ms. Duskey, 162 was present for Dr. Davis; Dr. Nottke, 163 was present for Dr. Carmine; Mr. Engel, 167 was present for Dr. Moore

Absent: Dr. Jackson, 169; Mr. Amadio, 170; Dr. Hahto, 194; Dr. Cunningham, 201U;

RECOGNITION OF VISITORS

Margie Lenoir, Interim Executive Director and Al Travaglini, Interim Executive Director, were present as well as the following SPEED staff; Kevin Slattery, Director of Business/Finance; Kristin Elliot, Director of District Services; Sharon Curry, Director of Human Resources; Linda Wilson, Independence Program Principal, Dr. Roberts, ALL Interim Principal and Janet Nozar, SEA Union President

Also present was Ms. Trisha Olson, Attorney from Hauser Izzo.

EXECUTIVE DIRECTOR'S REPORT – Mr. Travaglini

Mr. Travaglini spoke about an issue that SPEED had recently where some student names were listed on a calendar that was able to be seen by the public. As soon as SPEED was notified of this problem we resolved the issue and changed some procedures so that this does not happen again in the future.

There are two audits this year for SPEED. The financial audit will take place in October. Additionally, SPEED was scheduled to be audited by ISBE this year. However, due to personnel changes at ISBE, this audit has been postponed to a later date that has yet to be determined.

Currently SPEED pays approximately \$38,000 per year in property taxes at the 410 Ashland Ave. Building. Mr. Travaglini stated that SPEED would like to contact a firm that could help us try to reduce that amount. We currently make a yearly profit of approximately \$10,500 from the rent at this building, but we could be making even more if we could get our taxes lowered. The Operating Committee agreed that it would be a good idea to appeal the property tax amount to try to lower the amount.

Tonight the SPO will be hosting a movie night for the students and their families. They will show two movies and have concessions available to purchase. This is their first fundraiser of the year. They do a great job of raising money for SPEED.

SPEED had a power surge last night around 9:30. Joe Kekelik, our Building and Grounds Supervisor came back last night and reset everything.

Mr. Travaglini and Ms. Lenoir extended an invitation to the Operating Committee to come any time and meet with them. There have been many positive changes made at SPEED and they welcome you to come and see them at any time.

EXECUTIVE DIRECTOR'S REPORT – Ms. Lenoir

SPEED had two successful open house events. One here at the main campus and the other was at the Academy. There was a good turnout at both locations.

Enrollment is increasing at Independence and in the DHH program. There are still some staffing needs that have not been met yet, but we continue to interview to fill these positions. Even though we still have some unfilled staffing positions, all students have been receiving their services.

Ms. Lenoir visited two of our satellite locations this week with Ms. Sandra Brown. They visited Crete-Monee and Prairie Hills.

Mr. Travaglini mentioned that there are still two districts that have not made MOE (Maintenance of Effort) yet. It is very important to have these reports in no later than the 25th or 26th so that we can submit the information to ISBE. If this is not done, we will not be able to access the grant funds.

Dr. Patterson apologized for being one of the districts that has not yet made MOE. The auditors are completing the paperwork necessary for them to be able submit their report. The report will be submitted on Monday, September 25th.

FINANCIAL REPORT

There was a decrease in the fund balance for the month of August. The reason for the decrease is that the monies from the IDEA Grant had not been reimbursed to us at the end of August. The

money came in at the beginning of September. This will be reflected on the September Budget Summary when we meet in October.

In the month of August, SPEED's expenditures totaled \$865,000. That includes salaries, benefits and purchased services.

There are still some outstanding tuition bills from FY17 in the amount of \$247,000. This amount is the lowest that it ever has been at this time of year. The goal for FY18, the goal is to try to expedite the billing so that the districts receive the billing at the beginning of the month. Currently, the turnaround time for payments is approximately five to six weeks. Mr. Slattery would like to reduce this time to four to five weeks. Several members of the Operating Committee stated that it would still take approximately five to six weeks due to the timing of their School Board Meetings.

The FY18 Budget was approved at the Governing Board Meeting on August 24, 2017. It has been sent to IBSE, ROE, and to the Treasurer's Office. All of the budget numbers have been uploaded through the Treasurer's Office and into our iVisions.

The vans that were purchased through the IDEA Grant are ready to be picked up. Mr. Kekelik will pick the vans up in Springfield, IL during the first week of October.

CLOSED SESSION

At 9:32 AM Dr. Patterson moved, seconded by Dr. Navarre that the Operating Committee goes into Closed Session to discuss the employment, compensation, and/or performance of a specific employee of SPEED and to discuss pending, probable, and/or imminent litigation, and/or matters regarding students.

OPEN SESSION

At 9:46 AM, Dr. Mitchell moved, seconded by Dr. Patterson that the Operating Committee returns to Open Session.

Motion carried by voice vote.

CONSENT AGENDA

Dr. Leak moved, seconded by Dr. Navarre that the Operating Committee approves the Consent Agenda items A through I as presented.

- A. Personnel Report
- B. Approval of Minutes of August 23, 2017
- C. Approval of Closed Session Minutes of August 23, 2017
- D. Approval of Recurring and Non-Recurring Bills from August, 2017 and September, 2017

On a roll call vote:

Ayes: Dr. Patterson, 144; Dr. Mitchell, 153; Dr. Smith, 161; Ms. Duskey, 162; Dr. Nottke, 163;
Mr. Engel, 167; Dr. Leak, 168; Dr. Navarre, 206; Dr. Mansfield, 233 and Mr. Bean.

Abstain: Mr. Smyth, 172 and Dr. Thomas, 227

Nays: None

Motion carried.

NEW BUSINESS

No New Business


ADJOURNMENT

Mr. Bean adjourned the meeting at 9:47 AM.



Dr. Gregory Jackson, Secretary
Lori Koditek, Recording Secretary

Date: 11-2-17



Mr. Ron Bean, President
SPEED Operating Committee