

SPEED S.E.J.A. #802

GOVERNING BOARD MEETING MINUTES

Regular Meeting
SPEED Governing Board
Zoom Teleconference
7:00 p.m.

January 28, 2021

CALL TO ORDER

Mr. Bean called the meeting to order at 7:02 p.m.

ROLL CALL

On roll call the following answered present: Ms. Kathy Taylor, District 144; Ms. Deborah Havighorst, District 153; Ms. Vlietstra, District 161; Mr. Ron Bean, District 162; Ms. Christina Dupee, District 163 (arrived at 7:12 p.m.); Mr. John Dixon, District 167; Ms. Tammy Jones, District 168; Ms. Sanders, District 170; Ms. Cheryl Roop, District 201U; Ms. Karen King, District 206; Ms. Cheryl Coleman, District 227 and Ms. Annette Bannon, District 233 (arrived at 7:07 p.m.)

Absent: Mr. Joe Sherman, District 169; Mr. Sons, District 172; and Ms. Susan Edwards, District 194

Dr. Halliman, Superintendent was present as well as the following SPEED Staff: Ms. Brenda Murillo, Director of Business and Finance; Ms. Vanessa Duffin, Director of Human Resources; Dr. Maureen White, Director of District Services; Mr. Gregory Furgason, Director of Technology; Mr. Joe Kekelik, Director of Buildings and Grounds and Principals: Ms. April Brown, Ms. Linda Wilson, and Ms. Amina Payne.

Also present: Mr. Eric Grodsky, Attorney from Hauser, Izzo, Petrarca, Gleason & Stillman, LLC

RECOGNITION OF VISITORS

None

PRESENTATION – AUDIT REPORT

Presenter: Mr. Colin Thompson, Legacy LLC

Dr. Halliman introduced Mr. Colin Thompson from Legacy which has been our point of contact throughout the audit and will present the Annual Financial Statements for the year ending June 30, 2020. Mr. Thompson stated that he would review 3 documents, which are included in the Board Packet. Mr. Thompson stated that he would hit the highlights from each of the three documents.

1. Audit Opinion Statement
2. Joint Agreement Balance Sheet
3. Annual Financial Statement

Audit Opinion Statement – This is an unmodified/clean opinion on the regulatory basis of accounting under the regulatory guidelines of accounting provided by the ISBE.

Joint Agreement Balance Sheet – The maturity of SPEEDs operations assets are held in the ED fund and O and M fund. Total Assets as of June 30, 2020 were listed as \$5,666,000 which was offset by an accurate prepaid payroll withholding of \$2,127. The Joint Agreement's Unreserved Fund Balance is \$5,668,926 as of June 30, 2020. Mr. Thompson further reviewed items on the Balance Sheet.

Annual Financial Statement - Mr. Thompson reviewed several items in the footnotes in the document but did not think there was anything that would have any impact on the Joint Agreement. There was nothing that appeared to be alarming and the Joint Agreement has a healthy fund balance.

Mr. Thompson stated that there were two additional letters that was sent out 1) Communication letter to the Board, describes the auditor's responsibilities under GAAS and Uniform Grant Guide (UGG). He further stated that there were no significant difficulties or disagreements with management when dealing with management while performing the audit and this is very helpful especially during this pandemic. Also, we attached the adjusting journal entry that we make to get everything into presentation purposes. These are all expected entries that we make on a yearly basis to put it in the format presented today. 2) The Management Recommendation Letter which has been significantly better than prior years. There are significant reductions in items that appeared on last year management letter to this year's management letter, most notably the material weakness regarding the preparation of financial statements has been eliminated.

Mr. Thompson reported that SPEED had no Financial Statement findings or Uniform Grant Guidance findings for FY20.

Mr. Thompson noted that there was an Expenditure report for the IDEA Flow through Grant that incorrectly included prior grant expenditures. ISBE generally doesn't allow the Joint Agreement to go back in an amend those interim expenditure reports so SPEED went and subsequently fixed the cumulative expenditure reports afterward. So just be careful on those expenditure reports.

Additionally, the Joint Agreement should be aware of any Federal Stimulus or Grant Dollars associated with the CARES Act. A lot of regulations and reporting rules have been very fluid. Just a heads up to stay apprised of any developments. Any reporting should be taken care of promptly.

Mr. Bean asked if there were any items that needed to be brought the attention of the Board out of the presence of management. Mr. Thompson indicated there were no such items for discussion.

SUPERINTENDENT'S REPORT

Dr. Halliman stated that the **State of the District** presentation will be provided in lieu of her normal report to the board.

Dr. Halliman and her cabinet (Dr. Maureen White, Director of District Services; Ms. Brenda Murillo, Director of Business and Finance and Ms. Vanessa Duffin, Director of Human Resources) provided a detailed review of the districts performance as aligned with the Goals for the District. Dr. Halliman reviewed the Vision, Mission, and cascading goals for the district. Each

cabinet member provided an in-depth discussion of the outcomes associated with each goal from their areas of responsibility. Dr. Halliman ended the presentation with the new partnerships that have been acquired as well as those that have been maintained.

Ms. Vlietstra stated that the report was amazing and that it was obvious that as a district we have accomplished much during this crazy time period. Dr. Halliman has kept this "well oiled" machine going. The work accomplished is amazing.

FINANCIAL REPORT

Ms. Murillo reported that as of November 30, 2020, we have received 36% of our budgeted revenues and expended 37% of our budgeted expenses. As of December 31, 2020, we expended 44% of the budget and the revenues received at the end of the month was at 38%.

So far this school year, we have expended \$33,259 on PPE. This does not include custodial overtime, cleaning supplies, materials or outside services. We received COVID relief funding in the amount of \$25,934. \$10,000 of this money is strictly for our FEP Program and \$7,292 is from the ESSER.

IDEA Carryover

All IDEA Carryover amounts have been reported to the SPED Directors for each district and reported to ISBE. Also, the FY20 Investment Report provided by Bloom Township Treasurers Office is included in the board packet.

Food Service

Ms. Murillo reported that she is currently working with ISBE on the bidding process for food service will begin soon and will be completed in April. The vendors that have been identified are Preferred Meals, Sodexo, Aramark, Arbor Management and Quest.

External Auditor Search

Dr. Halliman shared at the Operating Committee meeting, Ms. Murillo presented the quotes that we have received. We did not do a formal bidding process because this contract with Legacy did not raise above the \$25k threshold that is required for a formal bid. The information was intended to be presented this month to both the Operating Committee and the Governing Board as an informational item and at the next regularly scheduled meeting it will be put forward as a vote however on Monday, we learned that Legacy is currently remaining in the business of school audits contrary to what Ms. Louise King told us during last year's audit presentation.

In an effort to stay consistent with sharing the same information with both boards, Ms. Murillo will share the data that has been compiled. If we continue to go with the company that we have a longstanding relationship with, this information may not be useful. Legacy's cost for this year is \$19k and Mr. Thompson has informed us that this will remain flat for next year. She further stated that she will go back and share this new information with the Operating Committee.

Dr. Halliman also stated that she reached out to Rob Grossi at Bloom Township and he also was unaware that Legacy was still providing auditing services to schools. There were a number of districts that this would have impacted so he was also very excited to hear that they were going to continue to work with school districts.

Ms. Murillo provided a list of the financial firms which responded to the informal request for proposal and were not listed in any particular order. Ms. Murillo shared that each firm has provided a detailed scope of services for the proposed fee submitted.

CLOSED SESSION

At 8:14 p.m., Ms. Taylor, District 144 moved, seconded by Ms. Jones, District 168 that the Governing Board That pursuant to the Open Meetings Act Section 2(c)(1), Section 2(c)(10) and Section 2(c)(11) the Governing Board goes into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; the placement of individual students in special education programs and other matters relating to individual students; and pending, probable and/or imminent litigation matters.

On roll call vote: Ms. Kathy Taylor, District 144; Ms. Deborah Havighorst, District 153; Ms. Vlietstra, District 161; Mr. Ron Bean, District 162; Ms. Christina Dupee, District 163; Mr. John Dixon, District 167; Ms. Tammy Jones, District 168; Ms. Sanders, District 170; Ms. Cheryl Roop, District 201U; Ms. Karen King, District 206; Ms. Cheryl Coleman, District 227 and Ms. Annette Bannon, District 233

Nays: None

Absent: Mr. Joe Sherman, District 169; Mr. Sons, District 172; and Ms. Susan Edwards, District 194

CONSENT AGENDA

Ms. Jones, District 168 moved, seconded by Ms. Taylor, District 144 that the Governing Board ratifies the Consent Agenda items A, B, C, D, E and F as approved Operating Committee at it's January 21, 2021 meeting.

- A. Personnel Report
- B. Approval of Minutes of October 22, 2020
- C. Approval of Closed Session Minutes of October 22, 2020
- D. Approval of December 17, 2020, Special Governing Board Meeting
- E. Approval of Recurring and Non-Recurring Bills
- F. Approval of Imprest and Activity Funds of October, November and December 2020

On roll call vote: Ms. Kathy Taylor, District 144; Ms. Deborah Havighorst, District 153; Ms. Vlietstra, District 161; Mr. Ron Bean, District 162; Ms. Christina Dupee, District 163; Mr. John Dixon, District 167; Ms. Tammy Jones, District 168; Ms. Sanders, District 170; Ms. Cheryl Roop, District 201U; Ms. Karen King, District 206; Ms. Cheryl Coleman, District 227 and Ms. Annette Bannon, District 233

Nays: None

Absent: Mr. Joe Sherman, District 169; Mr. Sons, District 172; and Ms. Susan Edwards, District 194

NEW BUSINESS

A. Press Policy Updates

Ms. Havighorst, District 153 moved, seconded by Ms. Vlietstra, District 161 that the Governing Board ratifies the policy revisions to maintain legal compliance as outlined by the IASB PRESS Plus Policy Subscription Service as approved by the Operating Committee at its January 21, 2021 meeting.

On roll call vote: Ms. Kathy Taylor, District 144; Ms. Deborah Havighorst, District 153; Ms. Vlietstra, District 161; Mr. Ron Bean, District 162; Ms. Christina Dupee, District 163; Mr. John Dixon, District 167; Ms. Tammy Jones, District 168; Ms. Sanders, District 170; Ms. Cheryl Roop, District 201U; Ms. Karen King, District 206; Ms. Cheryl Coleman, District 227 and Ms. Annette Bannon, District 233

Nays: None

Absent: Mr. Joe Sherman, District 169; Mr. Sons, District 172; and Ms. Susan Edwards, District 194

B. Extended School Year Dates

Ms. Bannon, District 153 moved, seconded by Ms. Taylor, District 144 that the Governing Board ratifies the dates of June 7, 2021 – July 8, 2021 for the 2021 Extended School Year Program as approved by the Operating Committee at its January 21, 2021 meeting.

On roll call vote: Ms. Kathy Taylor, District 144; Ms. Deborah Havighorst, District 153; Ms. Vlietstra, District 161; Mr. Ron Bean, District 162; Ms. Christina Dupee, District 163; Mr. John Dixon, District 167; Ms. Tammy Jones, District 168; Ms. Sanders, District 170; Ms. Cheryl Roop, District 201U; Ms. Karen King, District 206; Ms. Cheryl Coleman, District 227 and Ms. Annette Bannon, District 233

Nays: None

Absent: Mr. Joe Sherman, District 169; Mr. Sons, District 172; and Ms. Susan Edwards, District 194

C. FY20 Audit Report Approval

Ms. Havighorst, District 153 moved, seconded by Ms. Jones, District 168 that the Governing Board ratifies the report given by Legacy Professionals, LLP for the FY20 Audit as approved by the Operating Committee at its January 21, 2021 meeting.

On roll call vote: Ms. Kathy Taylor, District 144; Ms. Deborah Havighorst, District 153; Ms. Vlietstra, District 161; Mr. Ron Bean, District 162; Ms. Christina Dupee, District 163; Mr. John Dixon, District 167; Ms. Tammy Jones, District 168; Ms. Sanders, District 170; Ms. Cheryl Roop, District 201U; Ms. Karen King, District 206; Ms. Cheryl Coleman, District 227 and Ms. Annette Bannon, District 233

Nays: None

Absent: Mr. Joe Sherman, District 169; Mr. Sons, District 172; and Ms. Susan Edwards, District 194

D. Resolution of Mid-Year Teacher Resignation

Ms. Taylor, District 144 moved, seconded by Ms. Roop, District 201U that the Governing Board ratifies the resolution adopted by the Operating Committee at its January 21, 2021 meeting referring a mid-year teacher to the Illinois State Superintendent of Education.

On roll call vote: Ms. Kathy Taylor, District 144; Ms. Deborah Havighorst, District 153; Ms. Vlietstra, District 161; Mr. Ron Bean, District 162; Ms. Christina Dupee, District 163; Mr. John Dixon, District 167; Ms. Tammy Jones, District 168; Ms. Sanders, District 170; Ms. Cheryl Roop, District 201U; Ms. Karen King, District 206; Ms. Cheryl Coleman, District 227 and Ms. Annette Bannon, District 233

Nays: None

Absent: Mr. Joe Sherman, District 169; Mr. Sons, District 172; and Ms. Susan Edwards, District 194

E. Resignation after the Commencement of School Term

Ms. Vlietstra, District 161 moved, seconded by Ms. Coleman, District 227 that the Governing Board ratifies the decision of the Operating Committee at its January 21, 2021 meeting to not approve the resignation of Mr. Brian Rogus commencing after the start of 2020-2021 school year.

On roll call vote: Ms. Kathy Taylor, District 144; Ms. Deborah Havighorst, District 153; Ms. Vlietstra, District 161; Mr. Ron Bean, District 162; Ms. Christina Dupee, District 163; Mr. John Dixon, District 167; Ms. Tammy Jones, District 168; Ms. Sanders, District 170; Ms. Cheryl Roop, District 201U; Ms. Karen King, District 206; Ms. Cheryl Coleman, District 227 and Ms. Annette Bannon, District 233

Nays: None

Absent: Mr. Joe Sherman, District 169; Mr. Sons, District 172; and Ms. Susan Edwards, District 194

OLD BUSINESS

A. Transportation Agreement Renewal

Ms. Dupee, District 163 moved, seconded by Ms. Vlietsra, District 161 that the Governing Board ratifies the one-year contract extension for the 2021-2022 school year with Cook Illinois/ABC Bus Company at an increase of 2% as approved by the Operating Committee at its January 21, 2021 Operating Committee meeting.

On roll call vote: Ms. Kathy Taylor, District 144; Ms. Deborah Havighorst, District 153; Ms. Vlietstra, District 161; Mr. Ron Bean, District 162; Ms. Christina Dupee, District 163; Mr. John Dixon, District 167; Ms. Tammy Jones, District 168; Ms. Sanders, District 170; Ms. Cheryl Roop, District 201U; Ms. Karen King, District 206; Ms. Cheryl Coleman, District 227 and Ms. Annette Bannon, District 233

Nays: None

Absent: Mr. Joe Sherman, District 169; Mr. Sons, District 172; and Ms. Susan Edwards, District 194

B. Transportation Amendment

Ms. Taylor, District 144 moved, seconded by Ms. Dupee, District 163 that the Governing Board ratifies the FY21 amended contract due to the COVID pandemic. SPEED agrees to paying 37% of the contract when on full remote, 80% on short term remote (under 30 school days) as approved by the Operating Committee at its January 21, 2021 Operating Committee meeting.

On roll call vote: Ms. Kathy Taylor, District 144; Ms. Deborah Havighorst, District 153; Ms. Vlietstra, District 161; Mr. Ron Bean, District 162; Ms. Christina Dupee, District 163; Mr. John Dixon, District 167; Ms. Tammy Jones, District 168; Ms. Sanders, District 170; Ms. Cheryl Roop, District 201U; Ms. Karen King, District 206; Ms. Cheryl Coleman, District 227 and Ms. Annette Bannon, District 233

Nays: None

Absent: Mr. Joe Sherman, District 169; Mr. Sons, District 172; and Ms. Susan Edwards, District 194

C. Reopening Plan for Hybrid Learning

Ms. Taylor, District 144 moved, seconded by Ms. Vlietstra, district 161 that the Governing Board ratifies the Phase Hybrid Learning Plan through SY 2020/2021 as approved by the Operating Committee at its January 21, 2021 Operating Committee meeting.

On roll call vote: Ms. Kathy Taylor, District 144; Ms. Deborah Havighorst, District 153; Ms. Vlietstra, District 161; Mr. Ron Bean, District 162; Ms. Christina Dupee, District 163; Mr. John Dixon, District 167; Ms. Tammy Jones, District 168; Ms. Sanders, District 170; Ms. Cheryl Roop, District 201U; Ms. Karen King, District 206; Ms. Cheryl Coleman, District 227 and Ms. Annette Bannon, District 233

Nays: None

Absent: Mr. Joe Sherman, District 169; Mr. Sons, District 172; and Ms. Susan Edwards, District 194

Questions:

- Ms. Bannon
- Ms. Dupee
- Ms. Vlietstra

INFORMATION

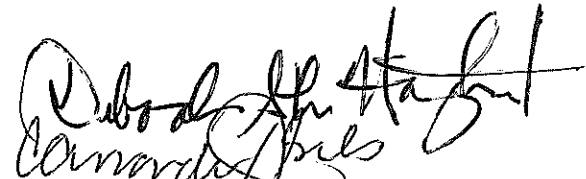
- Bloom Township Annual Investment Report
- Student Enrollment Report

AUDIENCE TO VISITORS

None


ADJOURNMENT

Mr. Bean adjourned the meeting at 9:15 p.m.



Deborah Havighorst, Secretary
Cassandra Giles, Recording Secretary

Date: 1-24-2021



Mr. Bean, President
SPEED Governing Board