

SPEED S.E.J.A. #802

OPERATING COMMITTEE MEETING MINUTES

Regular Meeting
SPEED Operating Committee
SPEED Building/Zoom Teleconference
9:00 a.m.

August 21, 2020

CALL TO ORDER

At 9:12 a.m. Dr. Jackson called the meeting to order.

ROLL CALL

On roll call the following members answered present: Dr. Smith, 161; Ms. Dusky, 162; Dr. Notke, 163; Dr. Leak, 168; Dr. Jackson, 169, Dr. Sutton, 172; Dr. Navarre, 206 (9:39 a.m.); Dr. Harris, 227

Absent: Dr. Patterson, 144; Dr. Mitchell, 153; Ms. Lindsay, 167; Mr. Amadio, 170; Dr. Frusher, 194; Dr. Coglianese, 201U; Dr. Mansfield, 233, Mr. Bean

Dr. Halliman, Superintendent was present as well as the following SPEED Staff: Ms. Brenda Murillo, Director of Business and Finance, Ms. Vanessa Duffin, Director of Human Resources; Dr. Maureen White, Director of District Services; Ms. Sue Janacek, Mr. Gregory Furgason, Director of Technology, Mr. Joseph Kekelik, Buildings and Grounds Director; Principals: Ms. April Brown, Ms. Kellie Clark, Ms. Amina Payne and Ms. Nicole Taylor.

Also present: Mr. Eric Grodsky, Attorney from Hauser, Izzo, Petrarca, Gleason & Stillman, LLC

RECOGNITION OF VISITORS

No visitors were present at the meeting.

SUPERINTENDENT'S REPORT

- **Administrative Retreat** – Dr. Halliman shared highlights from the 2020/2021 Administrator's Retreat which was held off-site on August 5-7. There were a number of presentations in house but we also had a legal presentation on COVID related information in particular for staff and things that related to students.

We also used our Administrative Academy to jump start our Leadership Academy. The Leadership Academy was hosted by the Illinois Principals Association. Dr. Dohrer and Dr. Golebiewski from Northwestern University presented on "A Whole School Approach to Mental Health and Wellness". Each program was charged with starting to create a comprehensive mental health and wellness plan for their school. One focus this year is on SEL for our students but also for our staff members. Each time we have professional development, we will incorporate something around social emotional learning or self-care.

- **2020/2021 School Year and Opening Day**

Dr. Halliman reported that our opening day was Thursday, August 13, 2020 noting that each board member was sent an electronic copy of the agenda as well as our "Level Up" PowerPoint picture presentation from last year.

Dr. Halliman shared the theme for the FY21 school year, "Level Up 2.0!" Dr. Halliman addressed the staff on last year's challenges and came up with some creative things to add to the mix. The charge was to elevate your level, graduate your level. This year's focus is self-care and the keynote speaker addressed the staff on Self-Care. We had 86% staff participation on the first day, in person.

- **Satellite Locations** – Dr. Halliman informed the Operating Committee that our satellite staff will work remotely from the districts where they are assigned. They will follow SPEED's schedule. We have collected calendars from the 4 districts and any instances where the member district is closed and we are open, we have made alternative arrangements with our staff. We have satellite classrooms at 4 of our member districts: SD 144, SD 153, SD 161 and SD 227.
- **BoardBook Upgrade** – The software we use to facilitate our board meeting has upgraded the software. The current version will no longer be supported or available effective September 1, 2020. Our September 18th meeting will be launched on the new platform. Mrs. Giles will send each of the board members an e-mail with 5-minute brief tutorial on how to access the new platform by the 1st week of September.

PRESENTATION – ESY

Ms. Sue Janacek, ESY Coordinator shared with the Board an overview of the 2019/2020 Extended School Year program, which was conducted remotely. ESY was held beginning June 4 – July 9, 2020. Our participation rate was about 60% of the normal on-site ESY participation.

The ESY theme this year was "The Great Outdoors (at home)." We sent backyard STEM assignments home along with the supplies to complete the experiments and projects. Each project was hands-on, differentiated for ability level and available in English and Spanish. The assignments included:

- Building a bird feeder
- Creating a boat using aluminum foil and pennies
- Following the butterfly life cycle using rice and pasta to simulate life stages
- Backyard scavenger hunts
- Virtual nature walks
- Virtual magic show

The Classroom teams utilized daily Zoom meetings for instruction, as well as Google Classroom, Class Dojo, and Google Sites. The students received hard copies of materials via mail and also with the food distribution.

The food distribution and "grab and go" meals continued throughout the ESY program. Food was delivered each Monday via the bus routes. A 4-day supply of breakfast along with milk was provided. Walk-up service was also made available to the parents.

Ms. Janacek pointed out that a link to one of the Assistive Technology's Interactive Videos was imbedded in the attached presentation for the Board to review at their convenience.

PRESENTATION – FY21 Budget

Ms. Brenda Murillo indicated that she is proposing a \$22M budget with an \$18K surplus. The budget includes a 3% increase in tuition and projected increased enrollment, additional funding

available to the cooperative due to the COVID-19 pandemic and projected revenues based on FY20 receipts.

We are expecting grant monies from Stop the Violence (\$50k) and an estimated \$18k from the Governor's Emergency Education Fund of which \$10,500 is through the FEP Grant.

The rental income is low due to the open rental space. We will continue to advertise to fill this space.

PRESENTATION – FINANCIAL REPORT

Ms. Murillo reported that we have collected 94% of the budgeted revenues. We've expended 97% of the budgeted expenditures. We are ending FY20 with a fund balance of \$5.6M. The uncollected revenues are a combination of outstanding 4th quarter tuition invoices and low enrollment for the school.

CLOSED SESSION

At 9:38 a.m., Dr. Leak moved, seconded by Dr. Smith that the Operating Committee goes into Closed Session to discuss the employment, compensation, and/or performance of a specific employee of SPEED and to discuss pending, probable, and/or imminent litigation, and/or matters regarding students. Any items needing approval will be voted on during open session.

On roll call vote:

Ayes: Dr. Smith, 161; Ms. Dusky, 162; Dr. Notke, 163; Dr. Leak, 168; Dr. Jackson, 169, Dr. Sutton, 172; Dr. Navarre, 206 (9:39 a.m.); Dr. Harris, 227

Absent: Dr. Patterson, 144; Dr. Mitchell, 153; Ms. Lindsay, 167; Mr. Amadio, 170; Dr. Frusher, 194; Dr. Coglianesi, 201U; Dr. Mansfield, 233, Mr. Bean

Nays: None

CONSENT AGENDA

Dr. Navarre moved, seconded by Dr. Leak that the Operating Committee approves the Consent Agenda items A, B, C, D, E and F as presented.

Question: Dr. Smith – should we vote on each item individually?

- A. Personnel Report
- B. Approval of Minutes of June 11, 2020
- C. Approval of Closed Session Minutes of June 11, 2020
- D. Approval of Joint Board Meeting Minutes of July 30, 2020
- E. Approval of Recurring and Non-Recurring Bills for July and August, 2020
- F. Approval of Imprest and Activity Funds of July 2020

On roll call vote:

Ayes: Dr. Smith, 161; Ms. Dusky, 162; Dr. Notke, 163; Dr. Leak, 168; Dr. Jackson, 169, Dr. Sutton, 172; Dr. Navarre, 206; Dr. Harris, 227

Nays: None

Absent: Dr. Patterson, 144; Dr. Mitchell, 153; Ms. Lindsay, 167; Mr. Amadio, 170; Dr. Frusher, 194; Dr. Coglianese, 201U; Dr. Mansfield, 233, Mr. Bean

NEW BUSINESS

Dr. Navarre moved, seconded by Dr. Smith that the Operating Committee approves the New Business Agenda item A as presented.

A. Budget Approval

On roll call vote:

Ayes: Dr. Smith, 161; Ms. Dusky, 162; Dr. Notke, 163; Dr. Leak, 168; Dr. Jackson, 169, Dr. Sutton, 172; Dr. Navarre, 206; Dr. Harris, 227

Nays: None

Absent: Dr. Patterson, 144; Dr. Mitchell, 153; Ms. Lindsay, 167; Mr. Amadio, 170; Dr. Frusher, 194; Dr. Coglianese, 201U; Dr. Mansfield, 233, Mr. Bean

Dr. Leak moved, seconded by Dr. Navarre that the Operating Committee approves the New Business Agenda item B as presented.

B. IMRF Authorized Agent

On roll call vote:

On roll call vote:

Ayes: Dr. Smith, 161; Ms. Dusky, 162; Dr. Notke, 163; Dr. Leak, 168; Dr. Jackson, 169, Dr. Sutton, 172; Dr. Navarre, 206; Dr. Harris, 227

Nays: None

Absent: Dr. Patterson, 144; Dr. Mitchell, 153; Ms. Lindsay, 167; Mr. Amadio, 170; Dr. Frusher, 194; Dr. Coglianese, 201U; Dr. Mansfield, 233, Mr. Bean

Dr. Navarre moved, seconded by Dr. Leak that the Operating Committee approves the New Business Agenda item C as discussed in Closed Session.

C. Resignation after the Commencement of School Term

On roll call vote:

Ayes: Dr. Smith, 161; Ms. Dusky, 162; Dr. Notke, 163; Dr. Leak, 168; Dr. Jackson, 169, Dr. Sutton, 172; Dr. Navarre, 206; Dr. Harris, 227

Nays: None

Absent: Dr. Patterson, 144; Dr. Mitchell, 153; Ms. Lindsay, 167; Mr. Amadio, 170; Dr. Frusher, 194; Dr. Coglianese, 201U; Dr. Mansfield, 233, Mr. Bean

Dr. Sutton moved, seconded by Dr. Smith that the Operating Committee approves the New Business Agenda item D as discussed in Closed Session.

D. Resolution of Mid-Year Teacher Resignation

On roll call vote:

Ayes: Dr. Smith, 161; Ms. Dusky, 162; Dr. Notke, 163; Dr. Leak, 168; Dr. Jackson, 169, Dr. Sutton, 172; Dr. Navarre, 206; Dr. Harris, 227

Nays: None

Absent: Dr. Patterson, 144; Dr. Mitchell, 153; Ms. Lindsay, 167; Mr. Amadio, 170; Dr. Frusher, 194; Dr. Coglianese, 201U; Dr. Mansfield, 233, Mr. Bean

OLD BUSINESS

A. 2020-2021 School Calendar Revised (No action required)

INFORMATION ITEMS

Institute Day Agenda
Student Enrollment
BoardBook Upgrade
ESY Presentation

AUDIENCE TO VISITORS

None

ADJOURNMENT

Dr. Jackson moved, seconded by Dr. Leak to adjourn the meeting.

Motion carried by voice vote.

Dr. Jackson adjourned the meeting at 9:58 a.m.



Dr. Gregory Jackson, Secretary
Cassandra Giles, Recording Secretary

Date: 1/21/21



Mr. Bean, President
SPEED Operating Committee