

SPEED S.E.J.A. #802

OPERATING COMMITTEE MEETING MINUTES

Regular Meeting
SPEED Operating Committee
SPEED Building/Zoom Teleconference
9:00 a.m.

March 20, 2020

CALL TO ORDER

At 9:13 a.m. Dr. Jackson called the meeting to order.

ROLL CALL

On roll call the following members answered present: Dr. Mitchell, 153; Ms. Dusky, 162; Dr. White, 163; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Mr. Amadio, 170; Dr. Kuzniewski, 172; Dr. Mansfield, 233 (joined at 9:23 a.m.)

Ayes: None

Absent: Dr. Patterson, 144; Dr. Smith, 161; Dr. Frusher, 194; Dr. Coglianesi, 201U; Dr. Navarre, 206; Dr. Thomas, 227; Mr. Bean

Dr. Halliman, Superintendent was present as well as the following SPEED Staff: Mr. Kevin Slattery, Director of Business and Finance; Ms. Sharon Curry, Director of Human Resources; Dr. Maureen White, Director of District Services; Mr. Gregory Furgason, Director of Technology.

Also present: Mr. Ray Hauser, Attorney from Hauser, Izzo, Petrarca, Gleason & Stillman, LLC

SUPERINTENDENT'S REPORT

Continuous Learning Process

Dr. Halliman reported that in an effort to provide continuous learning for our students at SPEED during the mandated school closures, a meeting was held with all certified teachers and related services staff on Friday, March 13. The staff was provided with information on how to download and set up a Google Phone number. All certified staff, teachers and administrators are required to have a Google phone number. This was done to provide our parents with access to staff should they need assistance during student family support time.

The following Monday (March 16) was an Institute Day. Teachers took time to prepare individual academic learning packets for our students. Along with the individual packets we also posted on our website e-learning resources, community resources such as free internet access and Economic Assistance for Illinois families. All of this information was provided to our parents via a letter, robocall and was also posted on our website. When this information was sent to parents, each student received an individual academic packet containing 14 days of work from their teacher.

Dr. Halliman also reviewed the teachers schedules (previously sent to the Operating Committee) during the school closure.

- **Teachers' schedule:**

8:15 a.m. - 8:45 a.m.	Planning and Prep
8:45 a.m. - 11:45 a.m.	Student/Family Support
11:45 a.m. - 12:45 p.m.	Lunch
12:45 p.m. - 2:45 p.m.	Student/Family Support
2:45 p.m. - 3:15 p.m.	Planning and Prep

- 12 Month Employees

Dr. Halliman reported that our 12 month employees have been on a modified work schedule. All secretaries (Building and Central Office) were issued laptops and are able to work remotely.

- Student Food Service

SPEED has provided Grab and Go breakfast and lunch for our students via the regular bus service between 9:00 a.m. – 11:00 a.m. Parents were given an additional option to pick up Grab and Go breakfast and lunch at our main campus during the same time frames. One plus for SPEED is that our students must be picked up door-to-door so we just continued to run our bus routes to distribute the Grab and Go meals.

One concern that we've encountered is that we are our own food service and do not have a food service vendor. We have some issues with the food distribution providers. They are frequently late and this delays our food distribution. We are looking into securing a vendor going forward. Dr. Jackson will provide contact information for a viable resource. Dr. Leak and Dr. Mitchell will also provide vendor recommendations and distribution schedules. The vendor Dr. Leak uses is Just-a-dash and Dr. Mitchell uses Quest. Dr. Halliman requested the Superintendents to provide her with the vendors they are using as well so that she has a resource bank of vendors if needed.

Special Education Guidance for Mandated School Closures

Dr. Halliman highlighted some key points of the Special Education Guidance notice that was released on Wednesday, March 18th, 2020. This notification was also sent to the Operating Committee and is included in the Board Book along with information from Atty. Hauser. Key points to consider:

- Act of God days DO NOT constitute "schools days" therefore Special Education timelines are extended until school is back in session i.e., 60 Day evaluation timeframe or 14 days to respond to evaluation.
- Act of God days DO count towards Special Education timelines "calendar days" such as notice for an IEP meeting.
- Annual Reviews and Re-evaluations are NOT extended. School districts must make every effort to conduct these meetings via teleconferencing with parental consent.

Dr. Leak indicated that her Special Education Director has already conducted IEPs and will forward Dr. Halliman's contact information for more information sharing.

Statement of Economic Interest

E-mails have been released by the Cook County Clerk's Ethics Department for people to complete the Statement of Economic Interests reports. The deadline is May 1, 2020.

Dr. Halliman issued a special thanks to all custodians, technology, secretaries and administrators for Leveling Up and having all hands on deck for the past week.

PRESENTATION – FINANCIAL REPORT

Mr. Kevin Slattery reported that as of February 29th, we had a fund balance of \$4.85M. We expended 63% of the budgeted \$25.3M and realized about \$14.5M or 58%.

Bloom Township Renewal

Mr. Slattery recommended the renewal of the Bloom Township School Trustee of Schools for the 20/21 fiscal year. Their services have assisted SPEED greatly. We are currently looking for a different bank to

service the Activity Fund and Imprest Accounts. We are looking to reduce/eliminate the fees associated with these accounts through First Midwest Bank.

Transportation Contract

Dr. Halliman and I met with Tom O'Sullivan of the ABC Transportation company and have negotiated a 4% increase and are presenting the FY21 contract for approval.

410 Ashland Building

We have been contacted by a small business owner of a tax preparation and property management company who is looking for space. We are awaiting a return telephone call to further discuss the amount of rent.

CLOSED SESSION

At 9:31 a.m., Dr. Kuzniewski moved, seconded by Dr. Leak that the Operating Committee goes into Closed Session to discuss the employment, compensation, and/or performance of a specific employee of SPEED and to discuss pending, probable, and/or imminent litigation, and/or matters regarding students. Any items needing approval will be voted on during open session.

On a roll call vote: Dr. Mitchell, 153; Ms. Dusky, 162; Dr. White, 163; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Mr. Amadio, 170; Dr. Kuzniewski, 172; Dr. Mansfield, 233

Ayes: None

Absent: Dr. Patterson, 144; Dr. Smith, 161; Dr. Frusher, 194; Dr. Coglianese, 201U; Dr. Navarre, 206; Dr. Thomas, 227; Mr. Bean

CONSENT AGENDA

Dr. Kuzniewski moved, seconded by Dr. White that the Operating Committee approves the Consent Agenda as presented.

- A. Personnel Report
- B. Approval of Minutes of February 21, 2020
- C. Approval of Closed Session Minutes of February 21, 2020
- D. Approval of Recurring and Non-Recurring Bills for February and March 2020
- E. Approval of Imprest and Activity Funds of February 2020

On a roll call vote: Dr. Mitchell, 153; Ms. Dusky, 162; Dr. White, 163; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Mr. Amadio, 170; Dr. Kuzniewski, 172; Dr. Mansfield, 233

Absent: Dr. Patterson, 144; Dr. Smith, 161; Dr. Frusher, 194; Dr. Coglianese, 201U; Dr. Navarre, 206; Dr. Thomas, 227; Mr. Bean

Nays: None

Motion carried.

RESOLUTIONS

Dr. Kuzniewski moved, seconded by Dr. Mitchell that the Operating Committee approve the following resolutions related to personnel as recommended by the Superintendent.

- Dismissal and Non-Renewal of Non-final Year Probationary Teachers
- Dismissal of Licensed Professional Personnel Employee

On a roll call vote: Dr. Mitchell, 153; Ms. Dusky, 162; Dr. White, 163; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Mr. Amadio, 170; Dr. Kuzniewski, 172; Dr. Mansfield, 233

Absent: Dr. Patterson, 144; Dr. Smith, 161; Dr. Frusher, 194; Dr. Coglianese, 201U; Dr. Navarre, 206; Dr. Thomas, 227; Mr. Bean

Nays: None

Motion carried.

NEW BUSINESS

A. Appointment of Township Treasurer for SPEED

Dr. Mitchell moved, seconded by Dr. Kuzniewski that the Operating Committee approve to utilize the services of Bloom Township School Treasurer for the 2020/2021 school year as recommended by the Superintendent.

On a roll call vote: Dr. Mitchell, 153; Ms. Dusky, 162; Dr. White, 163; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Mr. Amadio, 170; Dr. Kuzniewski, 172; Dr. Mansfield, 233

Absent: Dr. Patterson, 144; Dr. Smith, 161; Dr. Frusher, 194; Dr. Coglianese, 201U; Dr. Navarre, 206; Dr. Thomas, 227; Mr. Bean

Nays: None

Motion carried.

B. Election of Operating Committee Secretary

Dr. Leak nominated Dr. Gregory Jackson as the 2020/2021 secretary of the Operating Committee. Dr. Kuzniewski seconded the nomination.

Ayes: Dr. Mitchell, 153; Ms. Dusky, 162; Dr. White, 163; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Mr. Amadio, 170; Dr. Kuzniewski, 172; Dr. Mansfield, 233

Nays: None

Absent: Dr. Patterson, 144; Dr. Smith, 161; Dr. Frusher, 194; Dr. Coglianese, 201U; Dr. Navarre, 206; Dr. Thomas, 227; Mr. Bean

Motion carried.

C. Superintendent's Employment Agreement

Dr. Leak moved, seconded by Dr. Kuzniewski that the Operating Committee approves to amend the existing motion to approve the 2021/2025 Extended Employment Agreement for Dr. Tina Halliman and commencing with the 2021 school year to allow Dr. Halliman to buy back 4 additional vacation days and to increase her annuity to \$10,000 per year. Per Dr. Jackson, the record should reflect that Dr. Navarre is in full support of this agreement.

On a roll call vote: On a roll call vote: Dr. Mitchell, 153; Ms. Dusky, 162; Dr. White, 163; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Mr. Amadio, 170; Dr. Kuzniewski, 172; Dr. Mansfield, 233 (Per Dr. Jackson, the record should reflect that Dr. Navarre is in full support.)

Absent: Dr. Patterson, 144; Dr. Smith, 161; Dr. Frusher, 194; Dr. Coglianese, 201U; Dr. Navarre, 206; Dr. Thomas, 227; Mr. Bean

Nays: None

Motion carried.

OLD BUSINESS

Dr. Kuzniewski moved, seconded by Ms. Lindsay that the Operating Committee approves the one-year contract extension with Cook Illinois/ABC Bus Company at an increase of 4.0% as recommended by the Superintendent.

On a roll call vote: Dr. Mitchell, 153; Ms. Dusky, 162; Dr. White, 163; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Mr. Amadio, 170; Dr. Kuzniewski, 172; Dr. Mansfield, 233

Absent: Dr. Patterson, 144; Dr. Smith, 161; Dr. Frusher, 194; Dr. Coglianese, 201U; Dr. Navarre, 206; Dr. Thomas, 227; Mr. Bean

Nays: None

Motion carried.

INFORMATION

Special Education Guidance
Priority Briefing from Hauser

AUDIENCE TO VISITORS

None

ADJOURNMENT

Dr. Kuzniewski moved, seconded by Dr. Leak to adjourn the meeting.

On a roll call vote: Dr. Mitchell, 153; Ms. Dusky, 162; Dr. White, 163; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Mr. Amadio, 170; Dr. Kuzniewski, 172; Dr. Mansfield, 233

Absent: Dr. Patterson, 144; Dr. Smith, 161; Dr. Frusher, 194; Dr. Coglianese, 201U; Dr. Navarre, 206; Dr. Thomas, 227; Mr. Bean

Nays: None

Motion carried by voice vote.

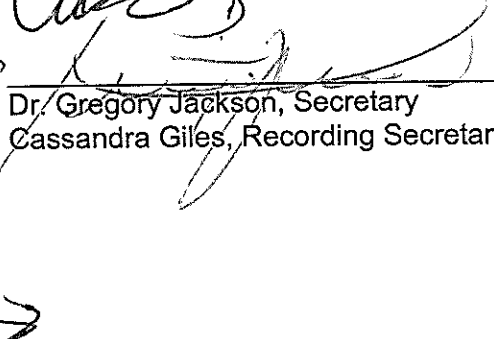
Dr. Halliman thanked the Operating Committee for their support.

Dr. Jackson adjourned the meeting at 10:06 a.m.



Dr. Gregory Jackson, Secretary
Cassandra Giles, Recording Secretary

Date: 3/20/20



Mr. Bean, President
SPEED Operating Committee