

SPEED S.E.J.A. #802

OPERATING COMMITTEE MEETING MINUTES

Regular Meeting
SPEED Operating Committee
SPEED Building
9:00 a.m.

January 17, 2020

CALL TO ORDER

At 9:01 a.m. Dr. Jackson called the meeting to order.

ROLL CALL

On roll call the following members answered present: On a roll call vote: Dr. Mitchell, 153; Ms. Latman, 161; Ms. Dusky, 162; Dr. White, 163; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Dr. Kuzniewski, 172; and Dr. Navarre, 206; Dr. Patterson (arrived at 9:10 a.m.), 144; Dr. Mansfield, 233 (arrived at 9:27 a.m.)

Absent: Mr. Amadio, 170; Dr. Frusher, 194; Ms. Coglianese, 201U; Dr. Thomas, 227; and Mr. Bean.

Dr. Halliman, Superintendent was present as well as the following SPEED Staff: Mr. Kevin Slattery, Director of Business and Finance; Ms. Sharon Curry, Director of Human Resources; Dr. Maureen White, Director of District Services; Sue Janacek, Program Supervisor; Mr. Furgason, Director of Technology; Principals: Ms. Nicole Taylor, Ms. Linda Wilson, Ms. April Brown and Ms. Jane Cornelius, Union Representative.

Also present: Mr. Ray Hauser, Attorney from Hauser, Izzo, Petrarca, Gleason & Stillman, LLC

PRESENTATION: Legacy Professionals, LLP

Presenters: Ms. Louise King and Mr. Adam Simaga

Ms. Slattery introduced the auditors from Legacy Professionals, Ms. Louise King (who is retiring this year) and her replacement, Mr. Adam Simaga. Mr. Slattery explained that Ms. King will review the findings, which have significantly decreased. There is actually only 1 finding this year. Additionally, Legacy was asked to review our accounting practices and how things are being done in the accounting assistant's office. This was not meant to infer anything negative but we wanted to really exam the details of that function in an effort to assist the accounting assistant, particularly with staff development. Last year, we did this same type of an examination with Payroll as we were doing clean up there. Next year, we will review Accounting Receivable Billing because our long service employee doing that function is retiring.

Ms. King reviewed the Audit Communication and Management Recommendation letters which were included in the Audit report. Additionally, Ms. King presented the audit findings from the FY19 audit and discussed the Annual Financial Statement with the Board.

All findings and necessary corrective action plans have been implemented by Mr. Slattery and the Business Office team.

SUPERINTENDENT'S REPORT

Dr. Halliman updated the board on the status of the Intergovernmental Agreement stating that all member districts should have discussed the agreement with their boards at this point. Additionally, Atty. Hauser sent out resolutions to each Superintendent for Board approval. Dr. Halliman polled the room for the status from each district. Four districts (153, 167, 169 and 206) had met and approved their resolution. The remaining districts reported on when their resolutions would be presented to their boards.

Dr. Halliman reported that our Winter Institute Day was held the first day back after Winter break. The day began with breakfast and a Service Award Recognition program for staff achieving 5, 10 and 15 years of service and a vendor fair. During the afternoon session, District Services and our PD team creatively offered a variety of Professional Development options in the form of a menu from an upscale restaurant entitled, "The SPEED Café Menu". The offerings were listed as appetizers, main course, etc. Staff selected learning offerings from the different courses being offered on the menu to match their individual needs and interests. Dr. Halliman shared a copy of the SPEED Café Menu with the Board. It was a very creative way of presenting and providing learning/development options for the staff. The topics were targeted to meet the needs of certified staff as well as our paraprofessionals and related services. Upcoming training initiatives include Deveraux training, Culture and Climate: Stay In Your Lane But Don't Build Silos and SEL – Managing Emotions.

Dr. Halliman concluded her report by with a reminder to the Operating Committee (as noted in the May 2019 Operating Committee Meeting minutes) that her evaluation should take place before March 1, 2020. Additionally, the terms of her contract should also be discussed at the March, 2020 meeting. Dr. Halliman noted that she and her cabinet will present a "State of the District" presentation to review what we have been doing over the last year or so at the next Operating Committee Meeting in February.

Dr. Jackson requested that the Superintendent poll the Operating Committee for anyone interested in working on the Personnel Committee. Dr. Patterson questioned if the Operating Committee was being changed? The Committee agreed to keep the Personnel Committee the same. Dr. Jackson requested that Dr. Halliman send an e-mail to the Personnel Committee to secure potential meeting dates and add Mrs. Giles to the e-mail to manage the scheduling and administrative process going forward.

PRESENTATION – FINANCIAL REPORT

Mr. Slattery reported that the 2020 year is off to a great start. We ended the first half of the year with a balance of 4.1M as compared to 3.1M a year ago. We have now started to receive some revenue checks now after the holiday period, so we are doing well. Another piece that has been added to the Financial Statement is an additional piece on the Federal Revenue (Equipment Assistance Grant). These funds were the result of he and the former Food Services Manager (Dennis Fares) working to secure a grant to replace two oven ranges as well as a warmer. We were successful in acquiring those funds (\$10,226). Also, Mr. Slattery also reported that he is now working with Mr. Joe Kekelik, Building and Grounds Director, to secure some construction related grants.

The 2nd Quarter Expenditure reports are now being received and processed. You will receive reimbursements for both pre-school and flow-through for October 1 through December 31 expenditures.

Maintenance of Effort

The Maintenance of Effort has been completed for all districts and now we start all over again beginning the process with Excess Cost. The District Reps and District Managers were made aware that the state has redesigned the process and it is now electronic however the system was malfunctioning. Per our state contact, Ms. Mandy Richardson, the system is still down. The due dates for submissions are being delayed until the system is up and running and we will have several weeks to complete.

Student Transportation

In Mid-December, Dr. Halliman and I met with Mr. Tom O'Sullivan of Cook Illinois who oversees ABC Transportation. We began our negotiation for any increases, if any, of our student transportation for 2020/2021. Mr. O'Sullivan suggested a starting point of 5.75% increase which was our increase for this year. We will be reaching out to Mr. O'Sullivan over the next couple of weeks to continue negotiations.

ISIC Renewal

There will be a motion to approve the ISIC Renewal (Illinois School Insurance Cooperative). This includes property, boiler, cyber bullying, legal insurance, etc. SPEED has had very few claims in terms of property, flood and things like that with ISIC resulting in a lower renewal premium. Last year the cost was \$45k, this year it is at \$37k.

Dr. Halliman interjected that we have had extensive conversations about our membership with ISIC within our Cabinet meetings. Although the cost of our policy has decreased, the overall cost for the entire ISIC policy has increased. One reason is a direct result of the two legal cases that we had a few years ago. ISIC cited our cooperative along with another as the reason for the current rates. There is a bit of turmoil with ISIC and some districts have pulled out, it is a lot smaller. We are preparing for the worst case scenario. We are being proactive. Mr. Slattery has been asked to reach out to CLIC so we are not left unprepared should ISIC dissolve.

There are only two member districts (161 & 163) from South Cook that are with ISIC.

410 South Ashland Update

A "space for rent" advertisement has been placed in the Chicago Heights and Homewood Flossmoor Patch. It was suggested to post an ad in the Homewood Chronicle to generate a bit more traction.

Mr. Slattery also distributed the Bloom Township Trustees and Schools Annual Report for anyone that did not previously receive a copy.

CLOSED SESSION

At 9:44 a.m. Dr. Leak moved, seconded by Dr. Patterson that the Operating Committee goes into Closed Session to discuss the employment, compensation, and/or performance of a specific employee of SPEED and to discuss pending, probable, and/or imminent litigation, and/or matters regarding students. Any items needing approval will be voted on during open session.

On a roll call vote: Dr. Patterson, 144; Dr. Mitchell, 153; Ms. Latman, 161; Ms. Dusky, 162; Dr. White, 163; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Dr. Kuzniewski, 172; Ms. Belotti, 201U; Dr. Navarre, 206 and Dr. Mansfield, 233

Absent: Mr. Amadio, 170; Dr. Frusher, 194; Dr. Thomas, 227 and Mr. Bean.

Nays: None

CONSENT AGENDA

Dr. Kuzniewski moved, seconded by Dr. Navarre that the Operating Committee approves the Consent Agenda as presented.

- A. Personnel Report
- B. Approval of Minutes of October 18, 2019
- C. Approval of Closed Session Minutes of October 18, 2019
- D. Approval of Special Operating Committee Minutes – December 10, 2019
- E. Approval of Special Operating Committee Minutes – December 17, 2019
- F. Approval of Recurring and Non-Recurring Bills for October, November, and December, 2019 and January, 2020 as presented.
- G. Approval of Imprest and Activity Funds of September through December, 2019

On a roll call vote: Dr. Patterson, 144; Dr. Mitchell, 153; Ms. Latman, 161; Ms. Dusky, 162; Dr. White, 163; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Dr. Kuzniewski, 172; Ms. Belotti, 201U; Dr. Navarre, 206 and Dr. Mansfield, 233

Ayes

Absent: Mr. Amadio, 170; Dr. Frusher, 194; Dr. Thomas, 227 and Mr. Bean.

Nays: None

Motion carried.

NEW BUSINESS

Dr. Patterson moved, seconded by Dr. Kuzniewski that the Operating Committee approves the FY19 Audit Report.

- A. Approval of FY19 Audit Report as presented by Legacy Professionals, LLC
- B. Approval of the June 8, 2020 - July 9, 2020 for the 2020 Extended School Year Program Extended School Year Dates
- C. Approval of the ISIC Insurance Renewal in the amount of \$36, 690

On a roll call vote: Dr. Patterson, 144; Dr. Mitchell, 153; Ms. Latman, 161; Ms. Dusky, 162; Dr. White, 163; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Dr. Kuzniewski, 172; Ms. Belotti, 201U; Dr. Navarre, 206 and Dr. Mansfield, 233

Ayes

Absent: Mr. Amadio, 170; Dr. Frusher, 194; Dr. Thomas, 227 and Mr. Bean.

Nays: None

Motion carried.

OLD BUSINESS

No Old Business Items

INFORMATION


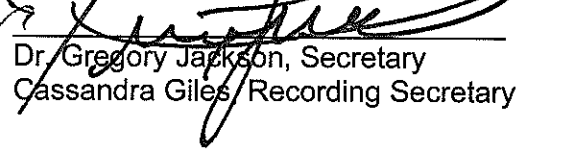
NONE

ADJOURNMENT

Dr. Patterson moved, seconded by Dr. Kuzniewski to adjourn the meeting.

Motion carried by voice vote.

Dr. Jackson adjourned the meeting at 10:05 a.m.

Dr. Gregory Jackson, Secretary
Cassandra Giles, Recording Secretary

Date: _____

Mr. Bean, President
SPEED Operating Committee

