

# SPEED S.E.J.A. #802

## OPERATING COMMITTEE MEETING MINUTES

Regular Meeting  
SPEED Operating Committee  
SPEED Building/Zoom Teleconference  
9:00 a.m.

May 15, 2020

### CALL TO ORDER

At 9:02 a.m. Dr. Jackson called the meeting to order.

### ROLL CALL

On roll call the following members answered present: Dr. Patterson, 144; Dr. Mitchell, 153; Dr. Smith, 161; Dr. White, 163; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Dr. Kuzniewski, 172; Dr. Frusher, 194; Dr. Coglianese, 201U; Dr. Navarre, 206; Dr. Thomas, 227; Dr. Mansfield, 233

Ayes: None

Absent: Dr. Davis, 162; Mr. Amadio, 170; Mr. Bean

Dr. Halliman, Superintendent was present as well as the following SPEED Staff: Mr. Kevin Slattery, Director of Business and Finance; Ms. Sharon Curry, Director of Human Resources; Dr. Maureen White, Director of District Services; Ms. Sue Janacek, Mr. Gregory Furgason, Director of Technology, Mr. Joseph Kekelik, Buildings and Grounds Director; Principals: Ms. April Brown, Ms. Kellie Clark, Ms. Amina Payne and Ms. Nicole Taylor.

Also present: Mr. Ray Hauser, Attorney from Hauser, Izzo, Petrarca, Gleason & Stillman, LLC

### **SUPERINTENDENT'S REPORT**

#### End of Year Schedule

Dr. Halliman reviewed the "End of the Year" schedule with the Operating Committee listing the following:

- Last day of instruction for students - Thursday, May 21, 2020 (moved from May 28, 2020)
  - We are taking our last 4 Remote Learning Days and adding them to the end of the year for staff.
    - Last day for staff will remain on May, 28, 2020
      - Friday, May 22<sup>nd</sup> - Grading and Progress Report Day
      - Monday, May 25<sup>th</sup> - Memorial Day
      - Tuesday, May 26<sup>th</sup> - Wrap up in each respective program
      - Wednesday, May 27<sup>th</sup> - Virtual Graduation Day
        - 10:00 a.m. Virtual Graduation Day for ELC kindergarten students
        - Noon - Virtual Retirement Program for Staff
        - 5:00 p.m. - Virtual Graduation for PAL and ALL students
    - Thursday, May 28, 2020 - Virtual End of the Year Celebration

Dr. Halliman reported that all graduates would receive a Graduation Kit containing a Cap and Gown, Diploma Cover, Memory Book, T-shirt and a yard sign. The Graduation Kit will be delivered to each home on Tuesday, May 19 by the Administrators. Each program has planned to conduct "Celebration Parades" on Thursday, May 21 so that we can take pictures of each student in their Cap and Gown as we pass. These pictures will be incorporated into the Virtual Graduation Ceremony which will take place on May 27<sup>th</sup>.

#### Extended School Year (ESY-Summer School)

Dr. Halliman informed the Board that we will host ESY as planned using remote learning. ESY will begin June 8 through July 9, 2020 on Monday – Thursday from 8:00 a.m. – 12:00 noon.

Over the past 3 years, themes were used to guide all learning activities for the summer. Previously, we used Robotics and STEAM as central themes. This summer's curriculum theme is "The Great Outdoors". This should be fun for our students since they are attending at home/remotely.

#### Infinitec Awards

Dr. Halliman announced that there were two recipients from our Cooperative that received the Annual Infinitec South West Assistive Technology Award; David Boyd from Homewood Flossmoor SD 233 and Bryce Kelly from Crete-Monee SD 201.

Our Administrators will deliver a congratulatory kit (supplied by Infinitec) to each award recipient. The kit includes their DVD, Infinitec Bear, yard sign and a \$100 gift card. These items will be delivered during the Congratulatory Parade.

Dr. Leak requested clarification on the activities the week of Memorial Day, are these planning days for the district? Dr. Halliman confirmed these are planning days.

#### **PRESENTATION – FINANCIAL REPORT**

Mr. Kevin Slattery reported that as of March 31<sup>st</sup>, we had a fund balance of \$5.1M. We expended 7.3M of budgeted \$25.3M and realized about \$16.1M.

The April report has not been reconciled however we are reporting that as of April 30<sup>th</sup>, we had a fund balance of \$5.8M.

#### Amendment to FY20 Transportation Contract

As a result of the mandated school closures, we worked with Mr. O'Sullivan to only pay 80% of the Special Education costs since we are only running the bus routes for the food distribution and remote learning packages. Also, during the month of May, we are only being charged 37% of the total cost.

Mr. Slattery reported that during the first three weeks of the school closure, we were running the routes every day delivering meals and any student packets that we were sending home. We then switched to a 2-day delivery service. We would prepare food for 2 days on Monday and Wednesday for the balance of the week.

We will continue food and homework packet distribution through May 28 which is the original last day of student attendance. There is no school on Monday, May 25 (Memorial Day) so we will distribute food on Tuesday, May 26 for the remainder of the week.

We distribute food during the Summer Remote Learning program each Monday, one day per week. This distribution will be for Monday-Thursday as there is no school on Friday.

#### Classroom Leases

Mr. Slattery informed the Board that we are still maintaining a \$12,000 rental fee for the 20/21 school year. We have a decrease of 1 classroom at SD #227.

HUB International Annual Consulting

Mr. Slattery indicated that the renewal agreement between SPEED and HUB International Midwest is being presented for approval for the FY21 school year at a rate of \$4,000. These are the consultants that work with our Delta Dental vendor. There has been no increase in the fee over the years.

Imprest Account Update

Mr. Slattery reported that he has been working with First Midwest Bank to reduce or even eliminate any of their banking fees that are being charged. They are unwilling to not charge us even though we are a public school/non-profit entity. I have reached out to Old Second Bank and we are planning to open a no fee business checking account unless we have bounced checks. As a result, in June, the recommendation will be to open this account in July, 2020.

**CONSENT AGENDA**

Dr. Kuzniewski moved, seconded by Dr. Leak that the Operating Committee approves the Consent Agenda items A, B, D and E as presented.

- A. Personnel Report
- B. Approval of Minutes of March 20, 2020
- C. Approval of Closed Session Minutes of March 20, 2020
- D. Approval of Recurring and Non-Recurring Bills for March, April and May 2020
- E. Approval of Imprest and Activity Funds of March 2020

On roll call vote:

Ayes: Dr. Patterson, 144; Dr. Mitchell, 153; Dr. Smith, 161; Dr. White, 163; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Dr. Kuzniewski, 172; Dr. Frusher, 194; Dr. Coglianese, 201U; Dr. Navarre, 206; Dr. Thomas, 227; Dr. Mansfield, 233

Nays: None

Absent: Dr. Davis, 162; Mr. Amadio, 170; Mr. Bean

Dr. Leak moved, seconded by Dr. Kuzniewski that the Operating Committee approves the Consent Agenda item C as presented.

On roll call vote:

Ayes: Dr. Patterson, 144; Dr. Mitchell, 153; Dr. White, 163; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Dr. Kuzniewski, 172; Dr. Frusher, 194; Dr. Coglianese, 201U; Dr. Navarre, 206; Dr. Thomas, 227; Dr. Mansfield, 233

Nays: None

Abstain: Dr. Smith, 161

Absent: Dr. Davis, 162; Mr. Amadio, 170; Mr. Bean

**CLOSED SESSION**

At 9:20 a.m., Dr. Kuzniewski moved, seconded by Dr. Leak that the Operating Committee goes into Closed Session to discuss the employment, compensation, and/or performance of a specific employee of SPEED and to discuss pending, probable, and/or imminent litigation, and/or matters regarding students. Any items needing approval will be voted on during open session.

On roll call vote:

Ayes: Dr. Patterson, 144; Dr. Mitchell, 153; Dr. Smith, 161; Dr. White, 163; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Dr. Kuzniewski, 172; Dr. Frusher, 194; Dr. Coglianese, 201U; Dr. Navarre, 206; Dr. Thomas, 227; Dr. Mansfield, 233

Nays: None

Absent: Dr. Davis, 162; Mr. Amadio, 170; Mr. Bean

### **NEW BUSINESS**

Dr. Smith moved, seconded by Dr. Kuzniewski that the Operating Committee approves the New Business Agenda items A, B, C, D, E and F as presented.

- A. FY21 Classroom Lease Agreements
- B. United Cerebral Palsy/Infinitec Agreement
- C. HUB International Annual Consulting Fee
- D. Administrative Contract Renewals
- E. Cook/Illinois Amendment to FY20 Contract
- F. FY21 Tentative School Calendar

On roll call vote:

Ayes: Dr. Patterson, 144; Dr. Mitchell, 153; Dr. Smith, 161; Dr. White, 163; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Dr. Kuzniewski, 172; Dr. Frusher, 194; Dr. Coglianese, 201U; Dr. Navarre, 206; Dr. Thomas, 227; Dr. Mansfield, 233

Nays: None

Absent: Dr. Davis, 162; Mr. Amadio, 170; Mr. Bean

### **OLD BUSINESS**

SPEED 802 - Hartgrove School Based Counseling Collaboration

Dr. Halliman reported that we have solidified an agreement with Hartgrove Hospital. We will open up Mental Health counseling for our district that will also be offered to all member districts and their families.

### **INFORMATION**

#### **AUDIENCE TO VISITORS**

None

#### **ADJOURNMENT**

Dr. Leak moved, seconded by Dr. Patterson to adjourn the meeting.

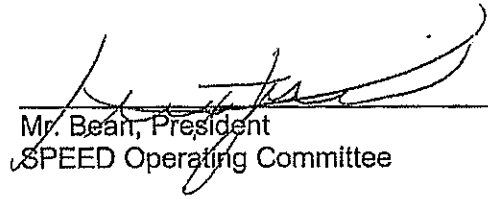
Motion carried by voice vote.

Dr. Jackson adjourned the meeting at 9:46 a.m.



Dr. Gregory Jackson, Secretary  
Cassandra Giles, Recording Secretary

Date: 5/15/2020



Mr. Bean, President  
SPEED Operating Committee

