

SPEED S.E.J.A. #802

OPERATING COMMITTEE MEETING MINUTES

Regular Meeting
SPEED Operating Committee
SPEED Building
9:00 a.m.

August 23, 2019

CALL TO ORDER

At 9:25 a.m. Dr. Mitchell called the meeting to order in Dr. Jackson's absence. Dr. Jackson was in route to the meeting.

ROLL CALL

On roll call the following members answered present: Dr. Patterson, 144; Dr. Mitchell, 153; Ms. Robin Latman, 161; Ms. Goodley, 162; Dr. Nottke, 163; Dr. Leak, 168; Dr. Kuzniewski, 172; Ms. Belotti, 201U; Dr. Navarre, 206; Dr. Harris, 227; Dr. Mansfield, 233; and Dr. Jackson (arrived at a.m.).

Absent: Ms. Lindsay, 167; Mr. Amadio, 170; Dr. Frusher, 194 and Mr. Bean.

Dr. Halliman, Superintendent was present as well as the following SPEED Staff: Mr. Kevin Slattery, Director of Business and Finance; Ms. Sharon Curry, Director of Human Resources; and Dr. Maureen White, Director of District Services; Mr. Gregory Furgason, Director of Technology; Mr. Joe Kekelik, Director of Building and Grounds; Principals: Ms. Amina Payne, Ms. Nicole Taylor, Ms. Linda Wilson and Ms. April Brown.

Also present: Mr. Ray Hauser, Attorney from Hauser, Izzo, Petrarca, Gleason & Stillman, LLC and Ms. Jane Cornelius, SEA Union President.

SUPERINTENDENT'S REPORT

➤ **2019/2020 School Year and Opening Day**

Our theme for the 2019/2020 school year is simply "Level Up". Last year's theme was "Transformation Begins with You". Last year's them charged us to reflect within and grow. Dr. Halliman reported that she personally saw growth realized individually, within teams and as a district overall. Building on last year's momentum, we are charged with leveling up with ourselves, our staff, with student expectations and our relationships and support within our families.

➤ **Opening Day Institute Day**

The theme "Level Up" kicked off our Opening Day Institute this year. All of SPEED's staff participated in our Opening Day Institute Day beginning August 17, 2018. Our keynote speaker was Dr. Keisha Campbell who presented from the topic, "The Courage to Level Up!" There was a vast array of breakout sessions held throughout the day. Dr. Halliman noted that as a result of a settled bargaining agreement, this is the first time in 4 to 5 years that all staff participated in the Opening Day Institute. We made sure we specifically provided breakout sessions designed for our paraprofessionals. It was a fun and successful day.

➤ **Administrative Retreat**

In early August, the SPEED Leadership Team participated in a three-day Administrative Retreat. Day 1 focused on leadership and teambuilding with the University of St. Francis, Day 2 concentrated on SPEED Operations and Planning and Day 3 was Admin. Academy with Dr. Richard Voltz focused on gathering evidence during observations and conferencing using the Danielson model. All of our administrators already have their Admin. Academy completed and that was a great success.

➤ **Administrative Team and Central Office Staff**

We have filled the Payroll Clerk open position with an internal staff member, Ms. Cynthia Johnson. Cynthia was previously the Human Resources secretary. She has been a part of the district for the past 12 years. She has seamlessly made the transition to Payroll.

Additional hires include:

- Ms. Charmayne Smiley, Human Resources Secretary
- Ms. Cassandra Giles, Administrative Assistant and Board Secretary
- Mr. Greg Furgason, Director of Technology
- Mr. David Hooks, (former Assistant Principal at Independence School), Assistant Principal at the Program for Adaptive Learning.
- Mr. Akiva Carson, Assistant Principal at Independence

We currently have a full Leadership Team to start out this school.

➤ **Operating Committee Member Addition**

Dr. Halliman reported that there is a new Operating Committee member, Dr. David Frusher of SD #194. He was unable to attend meeting as it was their district's opening day.

PRESENTATION – 2018 ESY RECAP

Dr. Maureen White, Director of Programs and Services, briefed the Operating Committee on the success of the Extended School Year Summer Program. The theme this year was "Full STEAM Ahead". Dr. White explained that previously the "Arts" component had not been included but was added this year resulting in the students being enabled to include their creative elements into their projects. There were 244 students enrolled in ESY which is an increase from last summer's enrollment of 214 students.

The District Services Department along with Assistant Principal Nicole Taylor held a full day orientation that was well attended by 135 staff members. During this orientation, Ms. Janacek facilitated hands on STEAM model lesson. We are looking forward to seeing this STEAM component incorporated in teaching and learning for the new school year.

PRESENTATION – FINANCIAL REPORT

Mr. Kevin Slattery reported that there were three components to be discussed in to today's financial report. 1) Proposal for FY20 Budget to be voted on at the next Governing Board Meeting; 2) Recap of FY19 and 3) FY20 Tuition Rates.

Mr. Slattery explained that the Draft #1 proposal for FY20 begins with a \$6.2M fund balance with a goal to finish the year with the same. This proposal will be submitted at the next Governing Board meeting for approval. Mr. Slattery indicated that there were not many changes from previous years however he reviewed key areas of change +/- that could be of particular concern to the Committee and explained the rationale/significance of each. We budgeted an additional \$50k in salaries

because of the one-time payment of \$500 for Paraprofessionals who were employed during FY18/19 and will be employed through September 1, 2019. As a result of the contract negotiations, work days have increased from 175 to 180. The compromise was to award the \$500 one-time payment. This is not an annual payment only for 2019. The employee contribution for the medical insurance premium is increasing 1% over the life of the new agreement.

Mr. Slattery provided highlights from the FY19 budget at the Operating Committee and will provide the same presentation at the August 29, 2019 Governing Board meeting. SPEED has expended \$25.9M of the \$26M that was budgeted and we realized \$26,035,000 of the \$26,038,000 that was budgeted. We were only off by a few thousand. We did have a higher fund balance after Bloom Township reconciliation completed.

The FY20 Tuition Rate will only increase by 2.5% and has not increased from this amount over the past few years.

CONSENT AGENDA

Dr. Mitchell moved, seconded by Dr. Leak that the Operating Committee approves the Consent Agenda as presented.

- A. Personnel Report
- B. Approval of Minutes of May 17, 2019
- C. Approval of Closed Session Minutes of May 17, 2019
- D. Approval of Non-recurring and Recurring Bills
- E. Approval of Imprest and Activity Funds of May and June 2019

On a roll call vote:

Ayes: Dr. Patterson, 144; Dr. Mitchell, 153; Ms. Latman, 161; Ms. Goodley, 162; Dr. Notke, 163; Dr. Leak, 168; Dr. Jackson, 169; Dr. Kuzniewski, 172; Ms. Belotti, 201U; Dr. Navarre, 206; Dr. Harris, 227; Dr. Mansfield, 233.

Nays: None

Absent: Ms. Lindsay, 167; Mr. Amadio, 170; Dr. Frusher, 194; Mr. Bean.

Motion carried.

CLOSED SESSION

At 9:37 AM Dr. Kuzniewski moved, seconded by Dr. Patterson that the Operating Committee goes into Closed Session to discuss the employment, compensation, and/or performance of a specific employee of SPEED and to discuss pending, probable, and/or imminent litigation, and/or matters regarding students. Any items needing approval will be voted on during open session.

Motion carried by voice vote.

NEW BUSINESS

Dr. Kuzniewski moved, seconded by Dr. Patterson to approve New Business item A, as presented.

A. FY19 Budget Approval

On a roll call vote:

Ayes: Dr. Patterson, 144; Dr. Mitchell, 153; Ms. Latman, 161; Ms. Goodley, 162; Dr. Notke, 163; Dr. Leak, 168; Dr. Jackson, 169; Dr. Kuzniewski, 172; Ms. Belotti, 201U; Dr. Navarre, 206; Dr. Harris, 227; Dr. Mansfield, 233.

Nays: None

Absent: Ms. Lindsay, 167; Mr. Amadio, 170; Dr. Frusher, 194; Mr. Bean.

Motion carried.

OLD BUSINESS

Dr. Halliman indicated that because the Operating Committee does not meet in July and the Governing Board does meet in July, the information being presented as Old Business is a recap of actions that took place in the July Governing Board meeting. There was not a quorum present at the June Operating Committee meeting so no actions were taken.

Dr. Halliman further noted that we have successfully secured two high school classrooms for our Program for Adaptive Learning at Rich Central School in Rich Township SD 227.

INFORMATION

Dr. Halliman reported that SPEED will be a host site for TRS. The informational flier was sent to district reps and will be sent to the Operating Committee as well. This session is open to anyone that is planning to retire and will be held in the Independence Gymnasium.

The Opening Day Agenda, which we discussed earlier, was also included in the Board Packet as an FYI!

ADJOURNMENT

Dr. Patterson moved, seconded by Dr. Leak to adjourn the meeting.

On a roll call vote:

Ayes: Dr. Patterson, 144; Dr. Mitchell, 153; Ms. Latman, 161; Ms. Goodley, 162; Dr. Notke, 163; Dr. Leak, 168; Dr. Jackson, 169; Dr. Kuzniewski, 172; Ms. Belotti, 201U; Dr. Navarre, 206; Dr. Harris, 227; Dr. Mansfield, 233.

Nays: None

Absent: Ms. Lindsay, 167; Mr. Amadio, 170; Dr. Frusher, 194; Mr. Bean.

Motion carried.

Dr. Jackson adjourned the meeting at 9:59 A.M.

Minutes

Dr. Gregory Jackson, Secretary
Lori Koditek, Recording Secretary

Date: 9/20/19

[Signature]
Mr. Ron Bean, President
SPEED Operating Committee